

BIBLIONASIUM & FOLLETT DESTINY

SYNC CHECKLIST

Please check the following before running your initial sync between Follett Destiny and Biblionasium.

- "Use Biblionasium" checked in *Admin > Site Configuration > Site Info*
- Biblionasium supervisor assigned under *Admin > Site Configuration > Site Info*
- All homerooms are configured correctly under *Manage Homerooms*
 - Homeroom supervisor assigned
 - Supervisor has an email address in their patron record
 - Homeroom supervisor is assigned to their own homeroom under *Edit Patron > Site Information*
 - At least one student is in the homeroom
- All teachers (including homeroom teachers) and students are configured correctly under "Edit Patron"
 - Teachers must have a:
 - Username
 - Password
 - Email address
 - Barcode
 - Homeroom assignment
 - Patron Type (usually "Faculty")
 - Access Level (usually "Teacher")
 - Students must have a:
 - Username
 - Password
 - Barcode
 - Homeroom assignment
 - Patron Type (usually "Student")
 - Access Level (usually "Patron")



Congratulations! You are now ready to click "Synchronize."